

# NEHS SENIOR PHOTO REQUIREMENTS

It is not required to have a professional take your senior portrait. If you do not submit a photo, or your submitted photo does not meet the outlines specifications below, the photo taken at the beginning of the year by the school photographer will be used. **All photos must be received by Mid January 2023**

## **GENERAL PHOTO SPECIFICATIONS**

Senior photo's submitted to the yearbook must be:

- Forward-facing head shot only, no side profiles.
- School appropriate props are allowed (pets, sporting equipment, etc)
- Photo must be in vertical alignment Cropped to 2x3 aspect ratio. No horizontal photos will be accepted
- Head size should be between 1"-1.5" from hair to chin for best results, but photos that do not meet this requirement will be accepted.
- Must be in color
- High resolution images only (300dpi)
- There must be space above the head and on each side of the head as yearbook students may need to crop images.
- Indoor photos are recommended, but well exposed outdoor shots are fine

## **ATTIRE**

- Clothing must be in accordance with the school dress code
- Noticeable hats, hoods, commercial logos, or sayings may be rejected.
- The yearbook reserves the right to refuse a photo not meeting specifications

## **SUBMISSION PROCESS**

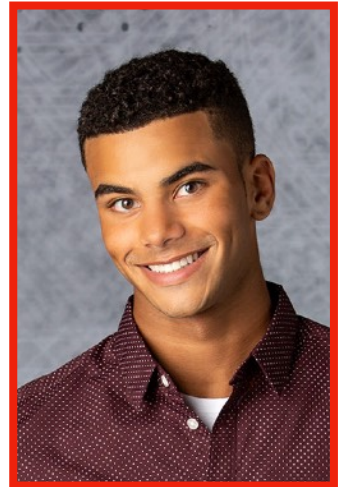
- High resolution images only (300dpi)
- Only file format that is accepted is a high resolution JPG or TIFF
- We will not accept hard copy prints.
- All images must be submitted electronically to the main office or Mr. Skoubo.
- We will accept them on a thumb drive, or by email ([Skoubo\\_J@4j.lane.edu](mailto:Skoubo_J@4j.lane.edu))
- Please ensure your Senior's name is on the file, (if submitting a thumb drive ensure the drive is in an envelope with the student's name on it)

Note: Do not save photos into Word, Works, Photoshop, GIF, or PDF file formats. We do not encourage taking prints from your photographer and scanning them. The quality is usually poor.

*Please take this form with you to your photography session. It will help your photographer if they are going to submit the photo on your behalf. We will return a confirmation email typically within 5 school days.*

*If you have questions, email them to: [Skoubo\\_J@4j.lane.edu](mailto:Skoubo_J@4j.lane.edu)*

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## **DON'T FORGET SENIOR ADS!**

**Yearbook Recognition Ads are the perfect way to commemorate achievements & celebrate milestones. To purchase your ad online, follow the QR CODE. Jostens is responsible for our school's yearbook ad sales. Please do not contact or send materials to the school. All orders must be placed by 02/03/2023.**