

CHILD ABUSE REPORTING FORM

Please complete all sections that are known to you. If information is not known, please indicate "unknown." THIS REPORT DOES NOT COMPLETELY SATISFY THE REPORTING REQUIREMENT. AS A MANDATED REPORTER, YOU ARE REQUIRED TO NOTIFY SERVICES TO CHILDREN AND FAMILIES (SCF) AND/OR LAW ENFORCEMENT IMMEDIATELY (ORS 419B.010). Notification of parent(s) is the responsibility of Law Enforcement (LE) or SCF.

Today's date:		Reporter's Name/Business Address/Business phone:			
Victim's Name (Last, First, Middle) Address:		School:	DOB:	Sex:	
Parent's/Guardian's Name (Last, First, Middle)/ Address(es):		Phone Number(s):	Sibling(s):	DOB:	
List additional victims/witnesses or others present during disclosure/Address(es)/Phone(s), if known:					
Person(s) who first told you of incident: Name/Address/Phone/Relationship to victim:					
Alleged Perpetrator(s) Name (Last, First, Middle)/Address, if known:			Location of Occurrence(s):	Date(s) Occurred:	
Brief description of incident and/or concern. Be as detailed and factual as possible. (attach additional pages if necessary.)					
Telephoned SCF		and/or Telephoned Law Enforcement (LE)		Date this report mailed/delivered/faxed to SCF	
Date and Time of call to SCF: _____		Law Enforcement Agency: _____		_____	
Name of Person talked to at SCF: _____		Date and Time of call to LE: _____		Law enforcement may request a copy of this report in some cases.	
_____		Name of Person talked to at LE: _____		Date this report mailed/delivered/faxed to LE: _____	

Make a copy of this report for your records.
4J SBHC Reporting Form 1/02

DO NOT FILE IN CHILD'S SCHOOL HEALTH RECORDS
MAY FILE IN SBHC CHART

Immediately Report Child Abuse

1-855-503-SAFE (7233)

Any time you suspect abuse, call. Don't have many details? Don't know if it's abuse? Call. Call right now. As a mandatory reporter, by law, you must make a report right away.

For mandatory reporting rules see ORS 419B.005 to 0025 or the DHS website: www.oregon.gov/dhs



Child Abuse Reporting

1-855-503-SAFE (7233)

www.oregon.gov/dhs

Be ready to tell:

- Name, date of birth, race and gender for every adult and child involved.
- Relationship of the alleged perpetrator to the child. When the next contact may be.
- Contact info for those involved.
- Description of the suspected abuse. Include any physical, mental or sexual injuries. Tell when and where.
- Description of the child's disability or special needs, if any.
- Cultural or language considerations, ethnicity and American Indian or Alaska Native heritage.